



DEVELOPMENT REVIEW (DRC) APPLICATION FINAL DEVELOPMENT PLAN CHECKLIST

Application Date: _____ Project Name: _____ Project #: _____

The purpose of this stage is for the Developer to present the Final Development Plans to the Development Review Departments to ascertain if the proposed development is being designed in accordance with the Unified Land Development Code and Comprehensive Plan. At this stage the submitted Plans shall be consistent with the approved Preliminary Plan. The Final Development Plans shall be submitted in final engineering form, signed and sealed by a Florida registered engineer.

All Final Development Plan submittals shall meet the requirements of 402.04, 402.05, 402.43 and 407.74 of the Unified Land Development Code, in addition to other pertinent provisions of the Unified Land Development Code and the Comprehensive Plan. No Final Development Plans shall be approved unless a determination can be made that all public facilities will be adequate to support and service the area.

The following checklists are items that need to be provided to the Department of Growth Management for all developments that are required to submit a Final Development Plan. The Developers' Representative shall ensure that each box on the checklist is marked indicating the item has been included with the initial submittal of the project. After each item on the checklist, note the development plan sheet on which the item was addressed; if all checklist items are on one sheet, then note the sheet after the checklist heading. If an item does not apply to the project, write "N/A" and provide a written statement at the end of the checklist explaining why the item is not applicable. The Developers' Representative shall sign and date the checklist.

All Plans (cover page, development plan, survey, etc) shall be provided on 24" x 36" sheets in blue or black line ink. Unless otherwise indicated, scales shall not exceed 1" = 100'. A larger scale may be utilized if detailed sheets not exceeding 1"=100', or unless otherwise indicated, are also provided. Plans shall also include an index on the cover page stating the page number and title of each sheet in the submitted Plans. Where a detailed plan is required under a checklist, the detailed plan shall contain all items required for the master plan (i.e. Detailed Utility Plan shall include all items required for the Master Utility Plan)

The items identified on these checklists are not exhaustive. The Developer may be required to address additional requirements, consistent with the Unified Land Development Code and Comprehensive Plan.



I. Cover Page

A. Development Information

- _____ Name of Project
- _____ The Title under which the subdivision is to be recorded, if applicable
- _____ Project Description
- _____ Project Address
- _____ Tax Parcel Number
- _____ Section/Township/Range
- _____ General Countywide location map

B. Vicinity Map Showing:

- _____ Adjacent community facilities (such as parks, schools, fire station, conservation area, etc)
- _____ Boundaries of incorporated areas
- _____ Major Roadways and adjacent local roadways

C. Contact Information

- _____ Engineer of Record, with firm contact information & primary contact

D. Additional Requirements (ULDC 402.05 & 407.74) The index shall be on the cover sheet The following checklist items (data, site area, requirements) may either be placed on the cover page or included on a separate sheet. All items shall be placed on the same sheet. The items shall be provided in a readable tabular format. The data shall be provided in the required sequence.

- _____ Index with page number and title of each sheet in the submitted Plans
- _____ Number of units proposed/square footage of buildings
- _____ Maximum density/proposed density
- _____ Phasing Schedule

E. Provide data in the following sequence (criteria, required, provided)

- _____ Open Space
- _____ Buffer & Screening
- _____ Tree Canopy
- _____ Vehicular, Bicycle, & Motorcycle Parking

F. Development Site Area Provide data in following sequence (acres/square feet/ % of total)

- _____ Project area
- _____ ROW/Pavement/Sidewalk
- _____ Proposed Building/Residential
- _____ Existing, Proposed, & Total Impervious
- _____ Stormwater basins & Floodplain
- _____ Wetlands & Environmentally Sensitive
- _____ Buffers/Screening
- _____ Required & Provided Open Space

J. Lot/Building Requirements

- _____ Area, Width, & Depth
- _____ Front, Front Garage, Rear, Side (Interior), Side (Street) Setbacks
- _____ Maximum Lot Coverage (Percentage)
- _____ Maximum Building Height
- _____ Accessory Building Rear & Side Setbacks



II. Individual Development Plan Sheets

<input type="checkbox"/> _____	Updated Master Plan, Updated PD Zoning Master Plan or TOD/TND Progress Report with related conditions and responses (ULDC 402.05 & 407.74). Evidence of how conditions of approval for a special exception, special use permit, planned development, or variance are to be resolved or addressed (ULDC 402.43)
<input type="checkbox"/> _____	Activity Center/Special Area Development Plan
<input type="checkbox"/> _____	Signed and Sealed Boundary and Topographic Survey
<input type="checkbox"/> _____	Specific Purpose Survey
<input type="checkbox"/> _____	Demolition Plan (Manmade features)
<input type="checkbox"/> _____	General Notes and Legend

III. Master Horizontal Control and Dimensions Plan

<input type="checkbox"/> _____	Lot layout including unit type
<input type="checkbox"/> _____	Use, size and location of nonresidential buildings
<input type="checkbox"/> _____	Location and size of all conservation and preservation areas
<input type="checkbox"/> _____	Location and size of all required open space areas (ULDC Chapter 407 Article 5)
<input type="checkbox"/> _____	Location and size of all stormwater facilities utilized for open space
<input type="checkbox"/> _____	Tree preservation and limits of clearing
<input type="checkbox"/> _____	Buffers and Screening (ULDC 407.43)
<input type="checkbox"/> _____	Stormwater management areas
<input type="checkbox"/> _____	Vehicular access, circulation and parking areas
<input type="checkbox"/> _____	Connectivity with adjacent properties
<input type="checkbox"/> _____	Mass transit facilities including location of bus shelters
<input type="checkbox"/> _____	Pedestrian circulation and connectivity with adjacent properties
<input type="checkbox"/> _____	Bicycle circulation and connectivity with adjacent properties
<input type="checkbox"/> _____	Internal roadways consistent with Corridor Design Manual
<input type="checkbox"/> _____	Recreation facilities
<input type="checkbox"/> _____	Detailed Horizontal Control and Dimensions Plan - Maximum Scale of 1"= 50'

IV. Master Utilities Plan

<input type="checkbox"/> _____	Water
<input type="checkbox"/> _____	Sewer
<input type="checkbox"/> _____	Gas
<input type="checkbox"/> _____	Electric (Include cabinet and transformer location)
<input type="checkbox"/> _____	Fire hydrants and Fire suppression water supply
<input type="checkbox"/> _____	Stormwater conveyance
<input type="checkbox"/> _____	Storm Sewer inlets and grates
<input type="checkbox"/> _____	Manholes
<input type="checkbox"/> _____	Wells & Septic, if applicable
<input type="checkbox"/> _____	Detailed Utilities Plan - Maximum Scale of 1"= 50'
<input type="checkbox"/> _____	Utility Notes
<input type="checkbox"/> _____	Off-site utility extensions designed to appropriate standards, if applicable



V. Master Paving, Grading, and Drainage Site Plan (ULDC Chapter 407 Article 9)

- _____ Structures
- _____ Parking location and detail
- _____ Roadways with pavement markings
- _____ Open Space
- _____ Contours at appropriate intervals
- _____ 100 Year Flood Plain elevation
- _____ Drainage Basins
- _____ Watershed boundaries
- _____ Spot Elevations

A. Stormwater Facilities

- _____ Stormwater facilities location
- _____ Stormwater facilities irregular in shape with no parallel sides
- _____ Stormwater facilities designed to ULDC and MTPO standards
- _____ Design period
- _____ Bottom elevation
- _____ Top elevation
- _____ Stormwater sewer inlets, grates, and conveyance
- _____ Stormwater control (underdrain, crossdrain, spillway, catch basin, outfall)

B. Stormwater facilities Cross-Section

- _____ Dimensions
- _____ Maintenance / pedestrian berm width
- _____ Basin Type (Wet/Dry)
- _____ Basin depth
- _____ Elevations
- _____ Limits of Sod
- _____ Slopes
- _____ Limits of seeding and mulch
- _____ Limits and depth of excavation below bottom of basin
- _____ Fill material for basin bottom/subgrade
- _____ Fence to be constructed (**ULDC 407.92 (c)**)
- _____ Compaction Required
- _____ Freeboard
- _____ Material Type (If elevated berm)
- _____ Maintenance Access

C. Typical Lot Grading Plan

- _____ Detailed Paving, Grading, and Drainage Site Plan - Maximum Scale of 1"= 50'



VI. Master Erosion & Sedimentation Control (ULDC 407.95)

<input type="checkbox"/>	_____	Compliance with FDEP Erosion and Sedimentation Control Manual
<input type="checkbox"/>	_____	Compatibility with the existing topography, soils, waterways, and natural vegetation
<input type="checkbox"/>	_____	Stockpiling and storage of materials does not impede flow or cause material erosion
<input type="checkbox"/>	_____	Location of on-site control measures to reduce erosion (silt fence, sedimentation barrier, etc)
<input type="checkbox"/>	_____	Identify permanent stormwater conveyance structures
<input type="checkbox"/>	_____	Final stabilized conditions of the site
<input type="checkbox"/>	_____	Provisions for removing temporary control measures
<input type="checkbox"/>	_____	Stabilization of the site when temporary measures are removed
<input type="checkbox"/>	_____	Maintenance requirements for any permanent measures
<input type="checkbox"/>	_____	Sedimentation control structures installed prior to any construction activity
<input type="checkbox"/>	_____	Stormwater management facilities stabilized with either grass or sand-based sod
<input type="checkbox"/>	_____	Basin Limerock Outcrop construction notes and section
<input type="checkbox"/>	_____	Shallow and deep sinkhole activity maintenance repair notes and section
<input type="checkbox"/>	_____	Detailed Erosion & Sedimentation Control - Maximum Scale of 1"= 50'

VII. Stormwater Pollution Prevention Plan

<input type="checkbox"/>	_____	Best Management Practices that are planned
<input type="checkbox"/>	_____	Erosion/Sedimentation Controls to be employed
<input type="checkbox"/>	_____	Details of Temporary Construction exit
<input type="checkbox"/>	_____	Details of standard Catch Basin/yard Inlet protection

Stormwater Structure Schedule

<input type="checkbox"/>	_____	Id, Description, Tops, Inverts, Coordinates
<input type="checkbox"/>	_____	Master Drainage Site Plan
<input type="checkbox"/>	_____	Stockpile Location and Details
<input type="checkbox"/>	_____	Roadway Widening Impact

VIII. Stormwater Pollution Prevention Plan Notes

<input type="checkbox"/>	_____	Project information
<input type="checkbox"/>	_____	Site description
<input type="checkbox"/>	_____	Sequence of construction
<input type="checkbox"/>	_____	Controls to reduce pollution
<input type="checkbox"/>	_____	Erosion & sedimentation controls
<input type="checkbox"/>	_____	Stormwater management
<input type="checkbox"/>	_____	Controls for other potential pollutants
<input type="checkbox"/>	_____	Approved state of local plans
<input type="checkbox"/>	_____	Maintenance
<input type="checkbox"/>	_____	Inspections
<input type="checkbox"/>	_____	Non-stormwater discharge
<input type="checkbox"/>	_____	Contractors certification
<input type="checkbox"/>	_____	Retention of records
<input type="checkbox"/>	_____	Notice of termination
<input type="checkbox"/>	_____	Certification statement
<input type="checkbox"/>	_____	Inspection report



IX. Construction Notes & Detail

A. Detail for the following (pavement/surface, base, subgrade) (thickness, type, compaction)

- _____ Sidewalk & Bike Path
- _____ Asphalt Pavement
- _____ Parking Areas & Drive Aisles

B. Roadway Cross-Sections - Consistent with Corridor Design Manual

- _____ Travel lane width
- _____ Curb & gutter width and type
- _____ Sidewalk / bike path width
- _____ Width and location of areas to be grassed/sod
- _____ Right-of-way width
- _____ Easement/buffer/common area width
- _____ Building Setback
- _____ Centerline
- _____ Grade
- _____ Pavement, base/subgrade depth
- _____ Utility allocation in ROW (sewer, water, storm, gas, phone, electric, cable, etc)
- _____ Location of street trees
- _____ Classification
- _____ Underdrains
- _____ Design Speed
- _____ Ditch section width and grade
- _____ Curb & Gutter
- _____ Water and Sanitary Sewer Specifications
- _____ Clearing and Tree protection
- _____ Outfall Structure Details
- _____ Header Curb Detail
- _____ Underdrain detail
- _____ Valley Gutter detail
- _____ Contraction/Expansion Detail
- _____ Traffic control devices and roadway barricades
- _____ Silt fence and sedimentation barriers
- _____ Tree Barricade
- _____ Bike Rack
- _____ ADA Ramps
- _____ Handicap parking
- _____ Wheel stop
- _____ Dumpster pad and profile



X. Roadway Plan and Profile - Maximum Scale of 1"= 50'

- _____ Horizontal Scale not less than one-tenth (1/10) of the horizontal scale
- _____ Pavement Markings
- _____ Vertical, Horizontal, Superelevation
- _____ Manhole Schedule
- _____ Stormwater sewer inlets, grates, and conveyance
- _____ Stormwater control (underdrain, crossdrain, spillway, catch basin, outfall)
- _____ Manhole location
- _____ Miscellaneous

Roadway Cross Sections - Maximum Scale of 1"= 10'

- _____ Station Information
- _____ Roadway section
- _____ Current grades

XI. Driveway Connections

- _____ Designed to FDOT and/or Alachua County Standards
- _____ Permitting Entity
- _____ Location meets access management criteria
- _____ Driveway Detail
- _____ Sidewalk & ADA curb ramp detail
- _____ Utilities
- _____ Width, curb, radius, return
- _____ Site visibility
- _____ Median
- _____ Signage
- _____ Pavement markings
- _____ Landscaping (Provide on Landscape Plan)

XII. Roadway Improvements & Widening

- _____ Designed to FDOT and/or Alachua County Standards
- _____ Location, width, length of improvement
- _____ Typical cross-section
- _____ Pavement Detail and Profile (surface, base, subgrade)
- _____ Limits of asphalt overlay
- _____ Pavement markings and sign locations
- _____ Slope / curb & gutter modifications
- _____ Utility location and relocation
- _____ Clear Zone requirements meet
- _____ Sidewalk, bike lane, bike path provided/reconstructed to ADA standards
- _____ General Construction Notes
- _____ Maintenance of Traffic Detail
- _____ Tree & Native vegetation impact (Provide on Landscape Plan)
- _____ Landscaping (Provide on Landscape Plan)



XIII. Landscape Plan Notes, Detail and Calculations

<input type="checkbox"/>	_____	Tree Planting detail
<input type="checkbox"/>	_____	Tree Protection detail
<input type="checkbox"/>	_____	Legend
<input type="checkbox"/>	_____	General notes, material, grassed areas, irrigation, details
Tree Canopy Data (provide a table that demonstrates the following, including calculations)		
<input type="checkbox"/>	_____	At least 20 % of the existing tree canopy retained (ULDC 406.12 (a) 3)
<input type="checkbox"/>	_____	At least 50 % of parking areas under canopy @ 20 yrs (ULDC 407.43 (d) 3 h.)
<input type="checkbox"/>	_____	At least 30 % of the site will be under canopy within 20 years (ULDC 406.12 (a) 3)
<input type="checkbox"/>	_____	Plant schedule
<input type="checkbox"/>	_____	Tabular list of all regulated trees indicating the species of tree, the diameter at breast height, and if the tree will either remain, relocated, removed, or mitigated (ULDC 406.12 (c) 2 e)
<input type="checkbox"/>	_____	Proposed Mitigation Table (Tag number, species & caliper, required mitigation)
<input type="checkbox"/>	_____	Development plan sheet reference map, if more than one development plan sheet

XIV. Detailed Landscape Plan Maximum Scale of 1"= 50'

<input type="checkbox"/>	_____	Existing tree size and type
<input type="checkbox"/>	_____	Location and field tag number for each regulated tree to remain undisturbed during construction (ULDC 406.12 (c) 2 d)
<input type="checkbox"/>	_____	Location of trees to be removed
<input type="checkbox"/>	_____	Proposed trees and shrubs location, type, and number
<input type="checkbox"/>	_____	Stormwater facilities comply with ULDC & MTPO design and landscape requirements
<input type="checkbox"/>	_____	Buffers & Screening meet landscape requirements of PD, Activity Center, Master Plan and ULDC (ULDC 407.43)
<input type="checkbox"/>	_____	Silt fence and tree barrier location ULDC 406.12 (d)
<input type="checkbox"/>	_____	Show proposed final grade & contours
<input type="checkbox"/>	_____	Show lighting and utilities to identify potential conflicts
<input type="checkbox"/>	_____	Landscape to be provided for driveway connections, offsite roadway improvements and utility extensions

XV. Photometric Plan

<input type="checkbox"/>	_____	Light Impact
<input type="checkbox"/>	_____	Location of lights
<input type="checkbox"/>	_____	Height of lights
<input type="checkbox"/>	_____	Light detail (Type of base, pole, housing, encasement, etc)
<input type="checkbox"/>	_____	Structures
<input type="checkbox"/>	_____	Parking
<input type="checkbox"/>	_____	Roadways
<input type="checkbox"/>	_____	Open Areas



XVI. Additional Development Sheets & Documents

- | | |
|--------------------------------|---|
| <input type="checkbox"/> _____ | Architectural elevations |
| <input type="checkbox"/> _____ | Sign elevations |
| <input type="checkbox"/> _____ | Open Space Management Plan Report |
| <input type="checkbox"/> _____ | Conservation Area & Habitat Management Plan Report |
| <input type="checkbox"/> _____ | Wildfire Mitigation Plan |
| <input type="checkbox"/> _____ | Homeowners Association Documents |
| <input type="checkbox"/> _____ | Restrictive Deeds and Covenants |
| <input type="checkbox"/> _____ | Title Opinion prepared within 30 Days of Plan & Plat Submittal |
| <input type="checkbox"/> _____ | Concurrency, Stormwater, and Soils Report (see following checklist) |
| <input type="checkbox"/> _____ | Final Plat (see checklist) |

XVII. Public Schools & Concurrency Management System Compliance

Public School Impact

- | | |
|--------------------------------|--|
| <input type="checkbox"/> _____ | Proposed number of students from development |
| <input type="checkbox"/> _____ | Available Capacity of surrounding schools |
| <input type="checkbox"/> _____ | Percent of available capacity consumed by future residents |

Is there adequate capacity for the following facilities

- | | |
|--------------------------------|-----------------------|
| <input type="checkbox"/> _____ | Mass Transit, |
| <input type="checkbox"/> _____ | Potable Water, |
| <input type="checkbox"/> _____ | Sanitary Sewer, |
| <input type="checkbox"/> _____ | Parks, |
| <input type="checkbox"/> _____ | Solid Waste, |
| <input type="checkbox"/> _____ | Stormwater Management |
| <input type="checkbox"/> _____ | Proposed mitigation |



XVIII. Stormwater Management Report & Drainage Design Calculations

<input type="checkbox"/>	_____	General Project Information
<input type="checkbox"/>	_____	Existing Site Conditions
<input type="checkbox"/>	_____	Aerial photograph delineating project area and watershed boundaries within development
A. Map that shows the following (ULDC 407.97 (b))		
<input type="checkbox"/>	_____	Project boundary
<input type="checkbox"/>	_____	Existing topography of the project at one-foot contour intervals
<input type="checkbox"/>	_____	Existing spot elevations with the existing drainage patterns clearly established
<input type="checkbox"/>	_____	Additional off-site topographical information to identify drainage patterns
<input type="checkbox"/>	_____	Drainage boundary of adjacent lands contributing pre & post development
<input type="checkbox"/>	_____	Existing 100-year floodplains and/or floodways
<input type="checkbox"/>	_____	Land use and land cover, including acreage and % of impervious surfaces
<input type="checkbox"/>	_____	Description of vegetation, locations of wetlands, surface, and conservation areas
<input type="checkbox"/>	_____	Proposed construction phases
<input type="checkbox"/>	_____	Rights-of-way, common areas, and/or easement locations
<input type="checkbox"/>	_____	Location of existing and proposed stormwater facilities, including size, design capacity, 100-year flood elevation, side slopes, depth of pond, retained and/or detained runoff volumes, and treatment volumes
B. Proposed Stormwater Management Facilities (per basin)		
<input type="checkbox"/>	_____	Total Area,
<input type="checkbox"/>	_____	Composite Curve Number Calculations
<input type="checkbox"/>	_____	Top of basin elevation
<input type="checkbox"/>	_____	Bottom of basin elevation
<input type="checkbox"/>	_____	Side Slopes (ratio)
<input type="checkbox"/>	_____	Overflow Weir, Orifice Design
<input type="checkbox"/>	_____	Seasonal High Ground Water Level
<input type="checkbox"/>	_____	Freeboard
<input type="checkbox"/>	_____	Fencing
<input type="checkbox"/>	_____	Maintenance Berm
C. Drainage Design Criteria & Methodology		
<input type="checkbox"/>	_____	Water Quality Treatment Volume
<input type="checkbox"/>	_____	Treatment Volume Recovery and Total Recovery
<input type="checkbox"/>	_____	Stabilization material
<input type="checkbox"/>	_____	Peak Attenuation
<input type="checkbox"/>	_____	Model Used and Results
D. Results (per basin)		
<input type="checkbox"/>	_____	Treatment Volume Required calculations
<input type="checkbox"/>	_____	Treatment Volume Provided calculations
<input type="checkbox"/>	_____	100 Year Critical Max Stage (1 hr, 2 hr, 4 hr, 8 hr, 24 hr, 3 day, 7 day and 10 day events)
<input type="checkbox"/>	_____	25 Year 24 Hour Max Stage
<input type="checkbox"/>	_____	Treatment Volume Recovery Calculations
<input type="checkbox"/>	_____	Total Volume Recovery
E. Operation & Maintenance Responsibility		
<input type="checkbox"/>	_____	Maintenance Plan
<input type="checkbox"/>	_____	Maintenance Cost
<input type="checkbox"/>	_____	F. Engineers Statement of Certification
<input type="checkbox"/>	_____	G. Storm Sewer Calculations
<input type="checkbox"/>	_____	H. Off-Site Easements



XIX. Soils & Geotechnical Analysis Report

<input type="checkbox"/>	_____	Objectives
<input type="checkbox"/>	_____	Development Information
<input type="checkbox"/>	_____	Site Conditions
<input type="checkbox"/>	_____	Local Geology
<input type="checkbox"/>	_____	General Area Soils Information using Alachua County Soil Survey
<input type="checkbox"/>	_____	Subsurface Exploration
<input type="checkbox"/>	_____	Standard Penetration Test Borings
<input type="checkbox"/>	_____	Subsurface Findings (per basin)
<input type="checkbox"/>	_____	Groundwater Table Information
<input type="checkbox"/>	_____	Laboratory Soils Tests
<input type="checkbox"/>	_____	Percent Passing No. 200 Sieve
<input type="checkbox"/>	_____	Permeability Rate (horizontal and vertical)
<input type="checkbox"/>	_____	Stormwater Management System Recommendations
<input type="checkbox"/>	_____	Geotechnical Engineers Certification and Report Limitations
<input type="checkbox"/>	_____	Summary
Boring Location Plan and Criteria		
<input type="checkbox"/>	_____	One per Basin and Two per quarter acre.
<input type="checkbox"/>	_____	10 feet below basin bottom
<input type="checkbox"/>	_____	Existing water table and Seasonal high water table
<input type="checkbox"/>	_____	Boring Log
<input type="checkbox"/>	_____	Basin Design Data & Geotechnical Engineers Recommendation

XX. Final Plat - Florida Statute 177 and ULDC Chapter 402 Article 12 & 407.83

<input type="checkbox"/>	_____	The boundary lines subdivided area with distance and bearings
<input type="checkbox"/>	_____	Land description of the property.
<input type="checkbox"/>	_____	Right-of-way lines of all internal and adjacent streets with their widths, numbers and names
<input type="checkbox"/>	_____	Location of property intended to be dedicated for public use, such as for schools, parks, etc
<input type="checkbox"/>	_____	Location of open space, conservation management areas and conservation easements
<input type="checkbox"/>	_____	Lot lines, identification system for all lots and blocks,
<input type="checkbox"/>	_____	Square-foot of each lot equal less than one acre
<input type="checkbox"/>	_____	Acreage value of each lot greater than an acre
<input type="checkbox"/>	_____	Location of all setback lines and easements provided for public use, utilities, drainage, etc
<input type="checkbox"/>	_____	Lots located within the conservation management areas, the building area (ULDC 406.03(b)3)
<input type="checkbox"/>	_____	Dimensions, both linear and angular, for locating the boundaries of lots, streets, easements, etc. Linear dimensions are to be given to the nearest 1/100 of a foot
<input type="checkbox"/>	_____	Curvilinear lots and streets and rounded lot corners shall show the radii, arc distance, central angle, chord and chord bearing. Radial lines shall be so designated.
<input type="checkbox"/>	_____	The location and identity of all survey monuments, either found or placed
<input type="checkbox"/>	_____	Subdivision name, the scale of the plat, points of the compass and owner(s) name
<input type="checkbox"/>	_____	Certificate of the surveyor as to the correct representation of the plat
<input type="checkbox"/>	_____	Plat Note (ULDC 407.83 (b) 14)
<input type="checkbox"/>	_____	Acknowledgement of the owner(s) of the plat and restrictions (ULDC 407.83 (b) 15)
<input type="checkbox"/>	_____	Utility Plat Note (ULDC 407.83 (b) 16)
<input type="checkbox"/>	_____	Plat Signature (ULDC 407.83 (b) 17)



Written explanation for N/A items:

Written explanation for items not addressed:

The Developer's Representative acknowledges that the items submitted to the Department of Growth Management meet all applicable County policies and professionally acceptable standards. The Department of Growth Management will not accept a development application that is not complete. Any development application that is submitted that does not meet applicable County policies and professionally acceptable standards will be deemed insufficient and the submittal will not be scheduled for a pre-application meeting with staff.

The Developer's Representative shall receive a written notice of the insufficient items to be addressed. Developer's Representative shall have 90 days from the date of the notice to address the insufficient items. If items are not addressed within 90 days, the development application will be deemed withdrawn.

The Department of Growth Management shall not accept any development application which does not include a signed and dated checklist.

Date:
Developer's Representative name:
Developer's Representative title:
Developer's Representative company:
Developer's Representative signature:



Alachua County, Board of County Commissioners
Department of Growth Management
10 SW 2nd Ave., Gainesville, FL 32601
Tel. 352.374.5249, Fax. 352.338.3224
<https://growth-management.alachuacounty.us>

Submit Application to:
Development Services Division

Department of Growth Management Staff incomplete items to be addressed:

Lined area for listing incomplete items.

Department of Growth Management Staff recommendations:

Lined area for providing staff recommendations.

Check the appropriate box below. Department of Growth Management Staff signature does not constitute a sufficiency review.

- The submitted Final Application was submitted INCOMPLETE
- The submitted Final Application was submitted COMPLETE

Date:

Department of Growth Management Reviewer’s name:

Department of Growth Management Reviewer’s title:

Department of Growth Management Reviewer’s Division:

Department of Growth Management Reviewer’s signature: