



Alachua County
Department of Growth Management
 10 SW 2nd Ave., Gainesville, FL 32601
 Tel. 352.374.5249, Fax. 352.338.3224
<http://growth-management.alachuacounty.us>

Submit Application to:
Development Services Division

PERMIT APPLICATION FOR RURAL HOME-BASED BUSINESS

Section 404.63 of Unified Land Development Code (ULDC)

Date: _____

Applicant/Owner: _____ Property Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) ____ - _____ Email: _____

Tax Parcel #: _____ - _____ - _____ Section: ____ Township: ____ Range: ____ Grant: _____

Zoning: _____ Future Land Use Designation: _____

Name and type of business activity (attach separate site plan): _____

I (we), the lawful resident(s) of the subject property, being duly sworn, depose and say the following:

1. I (we) intend to establish a rural home-based business in accordance with §404.63 of the ULDC.
2. I (we) acknowledge receipt of the regulations applicable to rural home-based business I (we) intend to establish.
3. I am (we are) the owner (s) and record title holder(s) of the property described in the attached application or have written, notarized permission from the owner (s) and record title holder(s) ;
4. That this property constitutes the property for which the above noted permit review request is being made to Alachua County;
5. That I (we), shall make available to Alachua County staff a means of reasonable access to the property for which an application has been submitted;
6. That this affidavit has been executed to induce Alachua County to consider and act on the subject request;
7. That I (we), the undersigned authority, hereby certify that the foregoing statements are true and correct.

I (we) agree to adhere to the following standards in the operation of my rural home-based business per §404.63 of the ULDC:

1. In addition to lawful residents of a dwelling with a rural home-based business no more than three additional employees that do not reside in the dwelling shall be engaged in the business.
2. The minimum lot area shall be three acres.
3. The use of the dwelling unit for the rural home-based business shall be clearly incidental and subordinate to its use for residential purposes.
4. The rural home-based business shall not occupy more than 20 percent of the living area of the dwelling, not including required parking areas.
5. The rural home-based business may be conducted in an accessory building.
6. Landscaping shall be required to screen off-street parking and assembly or storage areas from the view of adjacent landowners and public rights-of-way, and shall comply with the requirements of §407.43 (c) of the ULDC.
7. A maximum of three additional off-street parking spaces may be provided to accommodate a rural home-based business, and each additional space shall utilize the driveway serving the residence in which the activity is located. On-street parking for Rural Home-Based Businesses is prohibited.
8. The rural home-based business shall be limited to the parking and storage of three commercial vehicles on the premises. This includes any customer vehicles stored on-site for repair purposes but shall not apply to a vehicle parked temporarily during a customer or service visit or during a delivery.
9. A home-based business shall limit customer or client visits and all deliveries to the hours from 8 A.M. to 8 P.M.
10. Signage for rural home-based businesses shall be allowed in accordance with the standards for permanent signage in the Agriculture zoning district in Section 407.33 of Chapter 407.
11. A home-based business shall be subject to the noise regulations in Chapter 110 of the Alachua County Code.
12. A home-based business shall conform with the following limitations on the use and storage of material and equipment.
 - a. The business shall not utilize equipment or processes that create vibration, glare, fumes, odors, or dust that are discernible at the property lines.
 - b. The business shall not utilize any combustible materials in violation of applicable fire prevention regulations.



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- c. The business shall not utilize or maintain on-site any hazardous materials in violation of Chapter 353, Article II of the County Code relating to hazardous materials management.
 - d. The business shall not utilize equipment or processes which create electrical, visual, or audible interference in any radio or television receivers off the premises, or otherwise interfere with the off-premises use of electric or electronic devices of any kind.
13. All sales shall be incidental to the principal residential or agricultural use and shall involve only the sale of goods or merchandise produced or processed by the rural home-based business. Retail sales of goods not produced or processed on the premises are prohibited.
14. A permit for each separate rural home-based business shall be obtained and the appropriate fees paid, subject to the following conditions.
- a. Such permits may be issued only by the Growth Management Department, in accordance with Chapter 401, Article 6;
 - b. No more than two permits for home-based businesses (rural or general) shall be issued for a single dwelling unit;
 - c. A development plan for the site demonstrating compliance with the standards in this Section shall be submitted to the Department of Growth Management for approval; and
 - d. Each permit shall be valid for a period of up to two years but shall be renewable upon administrative review and continued conformance with the provisions of this Section.

I understand that a violation of these standards will be subject to the penalties and remedies provided for in Chapter 409, Article 2 of the ULDC.

Affiant (signature) _____

Name of Affiant (printed) _____

Address of Affiant (line 1) _____

Address of Affiant (line 2) _____

STATE OF FLORIDA
 COUNTY OF ALACHUA

SWORN AND SUBSCRIBED BEFORE ME

THIS _____ DAY OF _____, 20_____

BY _____

WHO IS/ARE PERSONALLY KNOWN TO ME OR HAS/HAVE PRODUCED AS IDENTIFICATION

 (TYPE OF IDENTIFICATION)

(SEAL ABOVE)

Notary Public, Commission No. _____

(Name of Notary typed, printed, or stamped)

FOR DEVELOPMENT SERVICES DIVISION USE ONLY

Date Approved: _____

Fee\$¹: _____

Application Number: _____

Expiration Date: _____

Director of Growth Management or Designee: _____ Date: _____

¹ Permit fee included in initial application. Renewal fee of \$70 required every two years.