



Alachua County Building Department
Department of Growth Management
 10 SW 2nd Ave., Gainesville, FL 32601

Fax this form to 352-491-4510
 when completed

Need Help? Call 352-374-5243

<https://growth-management.alachuacounty.us/building/e-permits>

E-PERMITTING EMAIL REGISTRATON

To sign up for E-Permitting you must be a State licensed contractor who is currently registered with the Alachua County Building Department and has an Alachua County Certification number. You may only use Authorized Signers that have already been registered with us.

LICENSING INFORMATION (must be completed)

County Contractor Certificate No.: _____ State License No. _____

Business Name: _____ Business Address: _____

City: _____ State: _____ Zip: _____

Qualifier Name: _____ Qualifier Phone: _____

Qualifier Email: _____

Authorized personnel:

1. Name: _____ Email: _____

2. Name: _____ Email: _____

3. Name: _____ Email: _____

4. Name: _____ Email: _____

5. Name: _____ Email: _____

Remove all other Authorized Signers not listed above

-OR- only remove those listed below

Revoke Authorization: (no longer with company / no longer authorized)

1. Name: _____ Email: _____

2. Name: _____ Email: _____

3. Name: _____ Email: _____

4. Name: _____ Email: _____

5. Name: _____ Email: _____



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NOTE:

If adding a new authorized signer, this form must be notarized. If just updating the email address of an existing authorized signer, this form does not need to be notarized

Effective Dates: From: _____ To: _____

Signature of license holder: _____

SWORN to and subscribed before me this _____ day of _____ 20____.

Notary Public, State at Large My commission expires: _____