



PERSONAL WIRELESS SERVICES FACILITIES (PWSF) - CHECKLIST

In addition to the standard requirements for a Zoning Application, the following items must accompany a Tier Three PWSF application (any requiring a Special Use Permit):

- Letter of authorization from any carrier listed as a co-applicant
- Copy of FCC license (Radio Authorization Form)
- FAA Notice of Proposed Construction or a letter from the FAA indicating compliance
- Proposed site plan, no larger than 24" by 36", with an 11" by 17" reduced copy, showing:
 - Subject property boundaries and dimensions
 - Existing and/or proposed buildings, additions, or structures with distances from the property boundaries shown.
 - Streets, sidewalks, drives, parking and loading areas, and similar features if applicable.
 - Proposed location of lease compound and antenna, tower, and equipment facilities.
 - Proposed security barrier, indicating type and entry point.
 - Proposed and existing access easements, utility easements, and parking for PWSF.
 - Any proposed changes to the subject property, including grading, vegetation removal, temporary or permanent roads or driveways, stormwater management facilities, and any other construction or development.
 - Scaled elevation drawing of proposed PWSF including towers, antennas, equipment buildings, fencing, landscaping.
 - A scaled map showing all properties within a distance of 1000 feet, the location and distances to buildings, including accessory structures, and the Future Land Use designation and Zoning District of all properties shown
- Location map showing all private aircraft landing facilities registered by the Florida Department of Transportation that are within one (1) mile of the proposed PWSF
- Statement certifying that the PWSF complies with Alachua County Airport Impact Regulations in Chapter 405, Article 7 of the ULDC.
- A fall zone certificate from a licensed structural engineer indicating that the tower and attached PWSFs will not pose a danger to habitable structures or people
- Visual Impact Analysis Report, including line-of-sight analysis, elevation view of proposed tower, and photo simulations from at least four views determined in the pre-app conference and identified on a map.
- Information showing relationship to the carrier's other facilities in the area (existing or under review)
- Technical data concerning the proposed facility and each adjacent facility, including a site name or other reference, latitude and longitude, site elevation, & primary frequency band
 - For each proposed and each adjacent cell omni, microwave, and sector antenna:
 - Manufacturer and model number
 - Frequency band (if not primary frequency band)
 - Height of antenna radiation center (above ground level)
 - Maximum effective radiated output p
 - Azimuth of main lobe (degrees east of north Nxxx E)
 - Any mechanical and electrical beam-tilt parameters used
 - Other information that may be required to technically verify the applicant's assertions